

Exhibitor application

The TDA Meeting | May 7-9, 2020

900 W. MARKET ST. SAN ANTONIO, TX

How to complete and send this form:

PRINTED FORM Fax to: 512-692-416, Attn: Lauren Beeman

DIGITAL FORM Complete interactive fields and click submit button at bottom to send by email.
A new window will open in your email application.

EXHIBITOR INFORMATION

The information provided here is used for the on-site program

EXHIBITING COMPANY NAME

PRODUCT OR SERVICE TO BE DISPLAYED

PHONE

WEBSITE

PERMANENT CONTACT INFORMATION

This information is your permanent record on file to receive show and booth information.

CONTACT NAME

CELL PHONE

COMPANY NAME

ADDRESS

CITY, STATE, ZIP

OFFICE PHONE

EMAIL

By checking this box, exhibitor agrees to the lease term that begins at noon on Tuesday, May 5, 2020 and ends on Friday, May 8, 2020 at 6PM. Exhibitor agrees to all terms, conditions and provisions as stated in this contract.

DIGITAL SIGNATURE

BOOTH LOCATIONS

Refer to the floor plan at www.TDAmeeting.com and make a choice. Every effort will be made to accommodate your selection or near as possible to your selection. Select at least three:

TDA values your desire at our meeting. TDA will work to accommodate your request; however, we are not able to guarantee placement or avoidance of all location conflicts depending on volume and timing of requests.

OFFICE USE ONLY

Date Received _____

Online password _____

BOOTH PRICING

\$1,000 non-refundable deposit must accompany each booth space

BOOTH OPTIONS

- Inline
- Corner
- Endcap (*consists of two corner booths*)
- Island booth (*20 x 20 square feet and up*)

BOOTH PACKAGE TO INCLUDE:

- Standard black and white booth ID sign
- (5) booth badges
- 8' high black & white drape/
3' high side drape
- Link to online profile

early bird pricing

Through Sept. 30, 2019

Booth space must be paid in full by 9/30/2019 to receive this rate

Qty _____ Inline Booth x \$1400 = _____

Qty _____ Corner Booth x \$1600 = _____

Qty _____ Endcap Booth x \$3500 = _____

Island booth \$19 x _____ sq. feet = _____

standard pricing

Oct. 1, 2019 through Feb. 29, 2020

Booth space must be paid in full by February 29, 2020 to receive this rate

Qty _____ Inline Booth x \$1500 = _____

Qty _____ Corner Booth x \$1700 = _____

Qty _____ Endcap Booth x \$3600 = _____

Island booth \$20 x _____ sq. feet = _____

last minute pricing

Beginning March 1, 2020

Full payment due at time of contract

Qty _____ Inline Booth x \$1650 = _____

Qty _____ Corner Booth x \$1850 = _____

Qty _____ Endcap Booth x \$3750 = _____

Island booth \$21 x _____ sq. feet = _____

TOTAL = _____

Full payment is due by March 31, 2020

Rules & regulations

Friday, May 8 at 6PM through 10PM and Saturday, May 9 from 8AM to 12 noon.

an exhibitor chooses to dismantle earlier than 6PM on Friday, May 9, this will result in a \$500 penalty and TDA's right not to allow said exhibitor to participate in future shows. Children are not permitted on the exhibit floor at any time, under any circumstances, during installation and dismantle.

HOLD HARMLESS

To the fullest extent permitted by law, the exhibitor agrees to indemnify, defend and hold harmless TDA, its subsidiaries and affiliates, their respective directors, officers, members, employees, agents and representatives and each of them from against any and all claims, demands, defense costs, liability expense or damages of any kind arising out of or in connection with the use of exhibit space. Such indemnification shall be effective regardless of any claim of negligence on the party of any Indemnified Party.

The Texas Dental Association will not be held responsible for the safety of exhibits, exhibitors or their employees against theft, damage by fire, accident or other cause. TDA will use reasonable efforts to protect exhibitors against such loss. **In all cases, exhibitors must insure their goods, and do so at their own expense.** By digital signature on this application, exhibitors agree to indemnify and hold harmless the TDA from all liability. By digital signature, exhibitor agrees to make no claim of any kind against TDA or any of its members and employees for any loss, damage to or destruction of goods or any injury that may occur while in the convention center or parking spaces, or for any damage of any nature or character whatsoever.

CANCELLATION OF EXHIBIT SPACE

All booth cancellations must be submitted to TDA in writing. After TDA has been given written cancellation notice, TDA reserves the right to re-assign booth space. No refunds for no-shows.

Refund Schedule \$1,000 deposit is non-refundable. If booth space is paid in full, you are eligible for a 50% refund if you cancel on or before October 31, 2019. Once booth space is cancelled, entry to the exhibit floor is prohibited.

ABANDONMENT OF SPACE

Any space not claimed and occupied two hours prior to the show opening may be resold or reassigned without refund. All booths must be staffed by an authorized company representative during all show hours. Each exhibit must be open for the full duration of official show hours and must be closed at all other times. TDA reserves the right to forbid an exhibitor to attend future shows should booth space be abandoned.

INSTALLATION & DISMANTLE

Exhibitor installation begins on Wednesday, May 6, 2020 at 8AM. Installation must be complete by Wednesday, May 6, 2020 at 6PM. Dismantle begins promptly on

GENERAL RULES & REGULATIONS

1. Subletting booth space is prohibited. Representatives of companies occupying space must be bonafide employees of the exhibitor which has contracted the space.
2. A security guard will be provided to secure exhibit hall entrances exits each night of the convention. However, TDA does not assume responsibility for the theft or robbery of merchandise in the convention center.
3. Direct exhibit floor sales are allowed during exhibit hall hours. Exhibitors are responsible for any and all tax permits required by Texas law or local ordinance and payment of taxes.
4. TDA retains the right to eliminate any objectionable exhibits, persons, advertisements or other features that will impair the high standards of the TDA.
5. All solicitation of business must be restricted and confined to the space assigned to each exhibitor. Nothing should extend beyond booth space including equipment and furnishings of any kind, interviews, solicitation in the aisle, or demonstrations. Refer to the IAEE Global Rules & Regulations online at www.TDAmeeting.com.
6. No damage of any nature is permitted to the booth structure or to any part of exhibit hall, including attaching to any part of the building.
7. Helium balloons and combustible materials are not allowed in the building.
8. Laser operation in booth is permitted only by special permission and instruction by the TDA.
9. All exhibiting dental labs must be licensed in the state of Texas.
10. Teeth whitening is permitted in booth only if performed by a licensed Texas Dentist.
11. Exhibitors are not permitted to hold events during any time that would conflict with classes, exhibits and events during the TDA Meeting.
12. Any marketing done for said booth for the TDA Meeting, all graphics and mailings must be approved by TDA and include the TDA Meeting logo.
13. Carpet is mandatory for all booths and can be purchased from the show decorator. Contact Shepard Exposition Services, (832) 779-5700, shepardes.com
14. Proof of insurance required by April 1, 2020.